

पत्र सं०:-17 /सू०को०:-06 / 2009-

झारखण्ड सरकार

जल संसाधन विभाग

अत्यावश्यक

फैक्स / निर्बंधित

e-mail

प्रेषक,

एस० के शतपथी,
प्रधान सचिव,

सेवा में,

मुख्य अभियंता,
राँची / मेदिनीनगर / हजारीबाग / देवघर,
लघु सिंचाई, राँची / लघु सिंचाई, दुमका / यंत्रिक, (राँची)
रूपांकण एवं समग्र योजना, राँची / अग्रिम योजना, राँची /
चाण्डिल कम्पलेक्स / ईचा गालूडीह /

प्रशासक के सचिव,
प्रशासक कार्यालय,
सुवर्ण रेखा परियोजना, चाण्डिल, जमशेदपुर।

अपर निदेशक,
भू-अर्जन एवं पुनर्वास, चाण्डिल कम्पलेक्स, जमशेदपुर

निदेशालय, भू-गर्भ जल निदेशालय, राँची

प्रबंध निदेशक, झालको, अशोक नगर, राँची

राँची, दिनांक :-

विषय:- सूचना का अधिकार अधिनियम, 2005 की धारा 25 के तहत आयोग को वार्षिक प्रतिवेदन हेतु सामग्री उपलब्ध कराने के संबंध में।

प्रसंग :- झारखण्ड राज्य सूचना आयोग, राँची के पत्रांक-रा.सू.आ./मु०स्था०-01/2009-9377 राँची, दिनांक 19.10.2012, विभागीय पत्रांक 6311(A) दिनांक 5.11.2012, सचिव, झारखण्ड राज्य सूचना आयोग, राँची के पत्रांक 9980 दिनांक 29.11.2012, विभागीय पत्रांक 7317 दिनांक 20.12.12, सचिव, झारखण्ड राज्य सूचना आयोग, राँची के 20 दिनांक 09.01.2013 विभागीय पत्रांक 155 दिनांक 10.01.2013 एवं 199 दिनांक 12.01.2013

महाशय,

उपर्युक्त विषयक प्रासंगिक विभागीय पत्रों द्वारा अपने अधीनस्थ कार्यालयों से विहित प्रपत्र में प्रतिवेदन प्राप्त कर समेकित विवरणी सीधे झारखण्ड राज्य सूचना आयोग को उपलब्ध कराते हुए उसकी एक प्रति विभाग को भी उपलब्ध कराने का अनुरोध किया गया था जिसका अनुपालन अभी तक अप्राप्त है। यह अत्यंत खेद का विषय है।

अतः निदेश दिया जाता है दिनांक 21.01.2013 तक शत-प्रतिशत अनुपालन सुनिश्चित किया जाय एवं प्रतिवेदन एक प्रति विभाग को भी उपलब्ध करायी जाय।

कृपया इसे उच्च प्राथमिकता दें।

अनु०:-विहित प्रपत्र।

विश्वासभाजन

ह०/-

(एस. के शतपथी)
प्रधान सचिव

ज्ञापांक :-

288

राँची

17.01.13

प्रतिलिपि- वेब मैनेजर, जल संसाधन विभाग, राँची को सूचनार्थ एवं आवश्यक कार्रवाई

हेतु प्रेषित।

अनु०:-विहित प्रपत्र।

(एस. के शतपथी)
प्रधान सचिव

1128864491N
31-10-12

झारखण्ड राज्य सूचना आयोग
अभियंत्रण छात्रावास संख्या-2,
एच0 ई0 सी0 परिसर, धुर्वा, रांची-834004

पत्रांक- रा.सू.आ./मु0स्था0-01/2009 - 9377 रांची, दिनांक- 19/10/12

P. Anand
112/PUBLIC INFORMATION

प्रेषक,
शकील जब्बार,
सचिव,
झारखण्ड राज्य सूचना आयोग, रांची।

5006
2/11/12

सेवा में,

1. प्रधान सचिव/सचिव सभी विभाग, झारखण्ड।
2. प्रधान सचिव, राज्यपाल सचिवालय, झारखण्ड, रांची।
3. सदस्य, राजस्व पर्वद, झारखण्ड, रांची।
4. महानिबंधक, उच्च न्यायालय, झारखण्ड, रांची।
5. सचिव, विधान सभा सचिवालय, झारखण्ड, रांची।
6. सचिव, लोकायुक्त कार्यालय, झारखण्ड, रांची।

14592
31-10-12

श्री. को.
दुपचा 2/12
02/11/12

विषय- सूचना अधिकार अधिनियम 2005 की धारा 25 के तहत आयोग के वार्षिक प्रतिवेदन हेतु सामग्री उपलब्ध कराने के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषय के संदर्भ में कहना है कि सूचना का अधिकार अधिनियम, 2005 की धारा 25 के तहत आयोग के द्वारा वार्षिक प्रतिवेदन समर्पित किया जाना है। सूचना का अधिकार अधिनियम की धारा -25 निम्नवत है :-

- (1) The Central Information Commission or State Information Commission, as the case may be, shall, as soon as practicable after the end of each year, prepare a report on the implementation of the provisions of this Act during that year and forward a copy thereof to the appropriate Government.
- (2) Each Ministry or Department shall, in relation to the public authorities within their jurisdiction, collect and provide such information to the Central Information Commission or State Information Commission, as the case may be, as is required to prepare the report under this section and comply with the requirements concerning the furnishing of that information and keeping of records for the purposes of this section.

- 98)
- (3) Each report shall state in respect of the year to which the report relates-
 - (a) The number of requests made to each public authority;
 - (b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked;
 - (c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals;
 - (d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act;
 - (e) the amount of charges collected by each public authority under this Act;
 - (f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act;
 - (g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernisation, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.
 - (4) The Central Government or the State Government, as the case may be, may, as soon as practicable after the end of each year, cause a copy of the report of the Central Information Commission or the State Information Commission, as the case may be, referred to in sub-section (1) to be laid before each House of Parliament or, as the case may be, before each House of the State Legislature, where there are two Houses, and where there is one House of the State Legislature before that House.
 - (5) If it appears to the Central Information Commission or State Information Commission, as the case may be, that the practice of a public authority in relation to the exercise of its functions under this Act does not conform with the provisions or spirit of this Act, it may give to the authority a recommendation specifying the steps which ought in its opinion to be taken for promoting such conformity.

प्रायः यह देखा जा रहा है कि विभागों एवं इनके अधीन लोक प्राधिकारों के द्वारा सूचना का अधिकार अधिनियम की धारा 4(1) (b) का अनुपालन नहीं किया जा रहा है।

धारा 4 (1) (b) की प्रतिलिपि संलग्न करते हुए अनुरोध है कि इसके अनुपालन की स्थिति से संबंधित प्रपत्र में आयोग को विस्तृत प्रतिवेदन उपलब्ध करायी जाय।

यदि धारा 4 (1) (b) के तहत 17 (सतरह) बिन्दुओं की सूचना विवरणी नहीं बनाई गई है तो 15 (पन्द्रह) दिनों के अंदर इसे तैयार कर उसकी प्रति के साथ प्रतिवेदित किया जाय।

अनुरोध है कि सभी विभाग अपने अधीनस्थ कार्यालयों/बोर्ड/निगम/ निकाय पर्वद/स्वयंसेवी संस्था(जिन पर सूचना का अधिकार अधिनियम प्रभावी हो) से संलग्न तेरह बिन्दुओं पर प्रतिवेदन प्राप्त कर विभागीय प्रतिवेदन के साथ एक समेकित प्रतिवेदन आयोग को दिनांक-12.11.2012 तक भेजने की कृपा करें ताकि ससमय आयोग का प्रतिवेदन समर्पित किया जा सके।

प्रतिवेदन दिनांक-01.04.2011 से दिनांक.-31.03.2012 तक की अवधि तक के लिए भेजी जाय।

कृपया इसे अत्यावश्यक समझा जाय एवं प्राप्ति स्वीकार की जाय।

31.03.2012 - प्रपत्र नं. 18/12

विश्वासभाजन

18/12
(शकील जब्बार)

सचिव,

झारखण्ड राज्य सूचना आयोग, रांची

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Format of Report for the Department/Organization

1. Maintenance of record dully catalogued and indexed including computerization of records (Section 4(1) a).
2. Compliance on seventeen points {Section 4(1) b).
(Format enclosed for report)
3. Suo motu information to the public {Section 4 (2))
(Format enclosed for report)
4. Appointment of PIO's and assistant PIO's {Section 5 (1))
Notification, Name, Address, Phone No. of PIO's and Assistant PIO's. Wide circulation.
(Format enclosed for report)
5. Appointment of senior officer to PIO as 1st appellate authority {Section 19 (1)).
(Format enclosed for report)
6. Submission of report to the commission by different departments as laid down under section 25 (3) (monthly).
7. Steps for the organization of educational programmes so that public could exercise the right contemplated under the Act {Section 26 (1) a}.
8. Training of PIO's {Section 26 1(d)}.
9. The appropriate Govt. has to prepare guide-lines within 18 months as laid down under section 26 (2).

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Suo Moto information to the Public (Section 4(2))

1. Whether suo moto information has been facilitated to the public - Yes/ No
2. If facilitated the mode :-
 - a) Internet/ Jharnet - Yes/No
 - b) Booklet form - Yes/No
 - c) By any other means - elaborate
3. Nature of information (elaborate like notification, logbook, file notes, records, samples, etc.) -
4. Quantum/ Volume of such information (Total number of pages)
5. Whether information is updated time to time- Yes/No
6. If information is updated, it frequency in a year.

Section 4(1) (b)

1. Whether seventeen point information under the mandatory Provision of Section 4(1) (b) has been prepared or not ? - Yes/ No
2. If prepared, has it been given wide publicity or not - Yes/ No
3. The mode of publicity :-
 - a. Put on internet /Jharnet - Yes/ No
 - b. Published in Newspaper - Yes/ No
 - c. By any other means - elaborate
(Such as keeping one set in the library for general public)
4. Whether the information is updated time to time? If, yes, the frequency of such up dating in a year.
5. Whether field offices have prepared the seventeen point information under Section 4(1) (b) or not
6. If prepared, the same has been given wide publicity or not and its mode :-
 - a. Number of field offices where PIO has been appointed
 - b. Number of N.G.O. (under the control of the Department and R.T.I. Act is applicable on them) where P.I.O. have been appointed.
 - c. Number of field offices where Section 4(1) (b) has been complied.
 - d. Number of N.G.O. where section 4(1)(b) has been complied.
 - e. Those who have prepared the seventeen point information have given wide publicity to it or not :-
 - i) by putting it on internet- Yes/ No(in percentage)
 - ii) by publishing in Newspaper- Yes/ No(in percentage)
 - iii) By any other means - elaborate
(Such as keeping one set in the library for general public.)

Section 05(1) and 19(1)

List of Public Information Officers/First Appellate Authorities of the Department/Organisation and its field offices and disposal of RTI applications and first appeals :-

Sl. No.	Name, Official Designation of PIO with Phone/Cell No.	No. of R.T.I. Applications filed before PIO	No. of Disposal of RTI Applications		Application fee	Cost of Information	Total Amount	Name, Official Designation of First Appellate Authority with Phone/Cell No.	No. of First Appeals Filed before First Appellate Authority	No of Disposal of First Appeals		Remarks
			Information Provided	Rejected						Allowed	Rejected	
			(a)	(b)	(a)	(b)				(a)	(b)	
1	2	3	4	5	6	7	8	9	10	11	12	13